## 优秀外国留学生奖学金在线申请使用指南

**第一步:**登录"国际学院留学生信息共享平台"(<u>http://admission.buaa.edu.cn/study</u>),用户名: 学号,初始密码:与用户名相同(区分英文字母大小写)。 点击首页"奖学金申请"链接,首先核对并更新个人信息。

| () 北京航空航天大学       | 😪 最新活动                                 | <b>に 电动车登记</b><br>ELECTRIC VEHICLE<br>REGISTRATION                |  |
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| → 资料下载            | 受生联系信息   STUDENT CONTACT   INFORMATION | 10-24<br>NOTICE ON<br>DISTINGUISHED FOREIGN                       |  |
| DOCUMENT DOWNLOAD | 文学金申请   SCHOLARSHIP APPLICATION        | STUDENTS SCHOLARSHIP<br>OF BEIHANG UNIVERSITY<br>APPLICATION 2019 |  |

**第二步:**选择要申请的奖学金类别(三选一),点击"开始申请"。

- 优秀外国留学生奖学金-学习优秀奖(本科生)
- 优秀外国留学生奖学金-学习优秀奖(研究生)
- 优秀外国留学生奖学金-杰出表现奖

| SCHOLARSHIP AVAILABLE         | MY SCHOLARSHIP APPLICATIONS  |           |
|-------------------------------|--|-----------|
| SCHOLARSHIP TITLE             |  | ACTION    |
| Distinguished International S | tudents Scholarship 2017-Outstanding Behavior                                | Apply Now |
| Distinguished International S | tudents Scholarship 2017-Excellent Study (Postgraduates & Visiting Scholars) | Apply Now |
| Distanciate distance in a     | tudente Scholarchin 2017, Evcellent Study (Undergraduatec)                   | Apply Now |

第三步:填写奖学金申请信息,标\*表示必填项。

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|------------------|------------------|--------|-------|---------|
| 本信息              |                  |        |       |         |
| * 护照姓            |                  |        | *护照名  |         |
| 中文姓名             |                  |        | * 性别  | ◉男 ○女   |
| * 国籍             |                  | ~      | *出生日期 |         |
| 学生类别             | 英文本科生            |        | 入学时间  |         |
| 学院               | 经济管理学院           |        | 专业    | 国际经济与贸易 |
| * 电话号码           |                  |        | * 邮箱  |         |
| 上学年奖学金额度<br>(学要) | 请选择              | ~      |       |         |
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**第四步:**点击"提交",并下载申请表

|                             | Confirm the submissio                    | n?   |
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|                             | Submit                                   |  |
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| CHOLARSHIP AVAILABLE        | IICATIONS<br>MY SCHOLARSHIP APPLICATIONS | ACTION   |

可选择下载 WORD 版本或 PDF 版本,如遇到下载后的 WORD 文件无法打开的情况,请在弹出的提示框中依次点击"确定"和"是",即可打开,并请在关闭前"另存为"新文件即可。

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|                  | Microsoft Office Word                              | ×                     |              |     |
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**第五步**:请将打印出来的纸质申请表在规定时间内提交到国际学院指定办公室,申请完成。 注意:只在线提交申请,而未提交纸质申请表者,为无效申请。

有关"国际学院留学生信息共享平台"登录及在线申请问题,请联系:杨老师,电话: 82316937,电子邮箱: yangxue@buaa.edu.cn。

## Guide for Online Application of Distinguished International Students Scholarship

Step 1. Log-in "Quick Access Site for International Students" (<u>http://admission.buaa.edu.cn/study</u>) and Click "Scholarship Application" on the homepage. Username: Student ID, Initial Password: Student ID (case - sensitive)



**Step 2.** Choose the type of the scholarship (**choose one from three**), and click "Apply Now".

- Distinguished International Students Scholarship -Excellent Study (Undergraduates)
- Distinguished International Students Scholarship -Excellent Study (Postgraduates)
- Distinguished International Students Scholarship -Outstanding Behavior

| CHOLARSHIP AVAILABLE          | MY SCHOLARSHIP APPLICATIONS  |           |
|-------------------------------|--|-----------|
| SCHOLARSHIP TITLE             |  | ACTION    |
| Distinguished International S | tudents Scholarship 2017-Outstanding Behavior                                | Apply Now |
| Distinguished International S | tudents Scholarship 2017-Excellent Study (Postgraduates & Visiting Scholars) | Apply Now |
| Distinguished International S | tudents Scholarshin 2017-Excellent Study (Undergraduates)                    | Apply Now |

Step 3. Fill in the online application information. Items with \* is required items.

|   | Information                        |                 |                                   |
|---|------------------------------------|-----------------|-----------------------------------|
| sic Information   |                                    |                 |                                   |
| * Surname   |                                    | * Given Name    |                                   |
| Chinese name  |                                    | * Gender        | Male    O Female                  |
| * Nationality   | ~                                  | * Birth Date    |                                   |
| Category  | 英文本科生                              | Enrollment Date |                                   |
| School  | School of Economics and Management | Specialty       | International Economics and Trade |
| * Telephone   |                                    | * E-email       |                                   |
| cholarship Type<br>Last Academic<br>Year (Tuition<br>Fee) | Please select 🗸                    |                 |                                   |
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Step 4. Click "Submit", and then download the completed form.

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|---|--------------------------------|---|
| SCHOLARSHIP TITLE                                     |                                | ACTION  |
| Distinguished International S<br>Outstanding Behavior | tudents Scholarship 2017-      | Online application completed<br>Download the WORD version of the<br>application<br>Download the PDF version of the<br>application |
| The download document car                             | not be opened. Please update O | FFICE because the OFFICE version is too low.  |

Both.pdf file and .doc file can be dounloaded. If the .doc file downloaded can't be opened in your computer, please follow the instructions below:

Click "OK"  $\rightarrow$  "Yes" button in the dialog boxes, open the file, and click "Save as" before you close the file.

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|                       | 是(Y) 否(N)                               |                    |                        |
|                       | Microsoft Office Word<br>是否将更改保存到"文档 1* | ×<br>′中?<br>取消     |                        |

**Step 5.** Print out the form and submit to International School before the deadline. Note: An online application without submitting the printed form is considered as an uncompleted application.

If any help needed, please contact us:

Ms YANG, Tel: 82316937, Email: yangxue@buaa.edu.cn.